

# VAAGDEVI COLLEGE OF ENGINEERING

Bollikunta, Warangal, Telangana State

Email: info@vaagdevi.edu.in.com, Phone: 0870 2865182



VCEW/Committees/GRC/2020

Date: 14.09.2020

## ORDER

### GRIEVANCES & REDRESSAL COMMITTEE

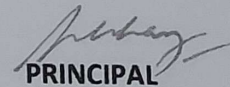
It is for the information of Students and staff of our Institution that the following Grievance Redressal Committee is constituted to look into their grievances and provide them an early solution. If there is any grievance the students and staff are required to submit the application on the prescribed form available with the convener or on college website. The tenure of the committee is until further orders.

S.No.	Name	Designation in Committee	Mobile No.
1	Prof. K. Prakash Principal	Chairman	7799086969
2	Mrs. B. Sridevi Assoc. Professor-ECE	Member	7995924027
3	Dr. Thanveer Jahan Assoc. Professor-CSE	Member	9550666795
4	Mr. P. Poornachander Rao Assoc. Professor-EEE	Member	9849606651
5	Dr. K. Thirupati Rao Vice Principal	Convener	9985706969

#### **DUTIES/RESPONSIBILITIES/ ACTIVITIES OF THE COMMITTEE:**

1. To develop a responsive and accountable attitude among all the students/staff in order to maintain a harmonious educational atmosphere in the Institute.
2. Grievances received in writing from the students about any of the following matters:-
  - a. Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
  - b. Financial Matters: Related to dues and payments for various items from library, hostels etc.
  - c. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
  - d. Harassment and victimization of students, including sexual harassment;
3. Any other related work arising in the college to be resolved.



  
PRINCIPAL





# VAAGDEVI COLLEGE OF ENGINEERING

AUTONOMOUS

Approved by AICTE, New Delhi and Affiliation to JNTUH  
Bollikunta, Warangal-506 005 (T.S)



No. VCEW/A-16/2020

Date: 04-11-2020

## ORDER

The following are appointed for "Women Protection Cell (Internal Complaints Committee) and they are directed to follow the precautionary measures for Prevention, Prohibition and Redressal of safety and security of girls and women in the College.

Sl. No	Name	Designation	Contact No.
1.	Prof. V. Janaki Professor, Dept of CSE	Presiding Officer/Chairman	9885692640
2.	Prof. B. Vijayalaxmi Principal, University Law College (Retd.,)	Member	9849079197
3.	Ms. Ch. Ushasri Asst. Professor-EEE	Member	9703329994
4.	Dr. M. Sumalatha Asst. Professor-English	Member	9391645155
5.	Ms. B. Saritha Asst. Professor-CSE	Member	9550666795
6.	Ms. S.Radhika Asst. Professor-Civil	Member	8008250718
7.	Dr. G. Saroja Asst. Professor-MBA	Member	984993002
8.	Ms. C Jaya Lakshmi Psychologist & Counselor	Member	9052322255
9.	Ms. B. Sridevi Assoc. Professor-ECE	Convener	7995924027



  
PRINCIPAL

- C.C.: 1) All the Head of the Departments – (with a request to circulate among the staff & Students)
- 2) All the Members of the Committee.
- 3) All Notice Boards.



# VAAGDEVI COLLEGE OF ENGINEERING

AUTONOMOUS

P.O. BOLLIKUNTA, WARANGAL - 506 005

## STUDENT GRIEVANCES REDRESSAL COMMITTEE

### 1. Implementation of guidelines of statutory/regulatory bodies

In supersession to office order: VCEW/Committees/GRC/2020, dated: 14.09.2020, and in accordance with AICTE guidelines, the Student/Staff Grievance Redressal Committee is constituted.

In supersession to office order: VCEW/A-16/2020, dated:04.11.2020 and in accordance to AICTE guidelines, the Women Protection Cell (Internal Complaints Committee) constituted as per Section 4, All India Council for Technical Education (Gender Sensitization, prevention and Prohibition of Sexual Harassment of Women Employees and students and Redressal of Grievances in Technical Institutions)2016 vide F. No. AICTE/WH/2016/01 dated 10<sup>th</sup> June, 2016, in order to safeguard the interests of the students and employees of the Institute as per the instructions of MHRD, GOI from time to time.

### 2. Organization wide awareness and undertakings on policies with zero tolerance

The Grievance and Redressal Cell desires to maintain an unprejudiced environment for its stakeholders. It attends to the grievances and complaints registered by anyone with regard to the activities of the Institution, and in particular, those made by students.

- Provide Information about the Cell's objectives and mode of operation through the website.
- Informs students of the process for registering grievances in the Induction Programs and regular meetings are conducted.
- Acknowledges and redresses the grievances in time.
- Action taken reports are maintained.
- Whenever a grievance is reported by a student, immediately student grievance redressal committee holds a meeting within 3 working days and the issue is resolved.

### 3. Mechanisms for submission of online/offline students' grievances

- Thegrievances shall be redressed depending on the nature of the grievance.



- Department level counselling is offered where the matter can be resolved by the class teacher.
- If not resolved at departmental level, then the grievances may be mailed to the HOD, Student Affairs & Alumni Relations, and Principal.
- As soon as the application is received the Redressal Committee shall review the complaint and invite both the parties for discussion.

Link for the Online Grievance Redressal [Online Grievance Redressal \(google.com\)](https://www.google.com)

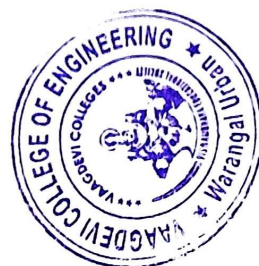
The screenshot shows a web form for grievance redressal. On the left is the college logo and name: **VAAGDEVI COLLEGE OF ENGINEERING AUTONOMOUS**, with accreditation details from AICTE, INTUI, and ISO 9001:2015. The form fields include:
 

- Employee ID / Roll Number\***: Your answer
- Name of the Student/Staff\***: Your answer
- Contact Number\***: Your answer
- Applicant\***: Radio buttons for Student and Staff.
- Gender\***: Radio buttons for Male and Female.
- Department\***: Radio buttons for Civil, EEE, Mech, ECE, CSE, CSE(AI&ML), CSE(DS), BSH, MBA, and Office.
- Grievance details\***: Your answer
- Attachment(s)**: A file upload button labeled 'Add file'.

 At the bottom right of the form area are 'Submit' and 'Clear form' buttons.

#### 4. Timely redressal of the grievances through appropriate committees

- All complaints are reviewed and redressed in time. Periodic meetings are conducted to provide a healthy environment for its stakeholders.



*Handwritten signature in blue ink.*



**VAAGDEVI COLLEGE OF ENGINEERING**  
**AUTONOMOUS**  
Bollikunta, Warangal, Telangana

Date: 05 -02-2021

**CIRCULAR**

A meeting of Internal Complaints Committee (ICC) is scheduled to be held on 11/02/2021 and all the Committee Members are requested to attend the meeting at 11.00am in the chamber of chairperson.

The agenda for the meeting is as follows.

1. Review of the previous year ICC activities.
2. Educate female students and female employees to make up coping strategies to overcome stress out of gender bias.

It is mandatory for all the committee members to attend the meeting without fail.

Chairperson

**Internal Complaints Committee**

To

The Members of Internal Complaints Committee (ICC)

Copy to: 1. The Principal

2. Guard file



# VAAGDEVI COLLEGE OF ENGINEERING AUTONOMOUS

Bollikunta, Warangal, Telangana

Date: 11-02-2021

## Minutes of the Internal Complaints Committee meeting held on 11.02.2021 at 2:00pm

Venue: Chairperson Chamber

Following Members were Present:

1. Prof.V .Janaki – Chairperson *Janaki*
2. Dr.M.Shashidhar- Member *Shashi*
3. Dr.G.Saroja- Member *Saroja*
4. Ms.C.Jaya Lakshmi- Member *Jaya*
5. Mr.Md.Rafi-Member *Rafi*
6. Mr.Anumula Nagarjuna-Member *Nagarjuna*
7. Ms.G.Sumana-Member *Sumana*
8. Ms.B.Sanjana-Member *Sanjana*
9. Prof.B. Vijayalaxmi-Member

### AGENDA:

1. Review of previous year activities.
2. To educate girl students and women employees that how to makeup coping strategies to overcome stress in pandemic during lockdown.
3. Any other item with the permission of the chair.

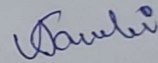


**Proceedings:**

The chairperson welcomed the members to the meeting.

1. Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there have been no instances of complaints or grievances registered in the time period immediately prior to the meeting date. Consequently, there is no discussion of item no.1
2. It is resolved by the committee that to educate the women employees about work life balance during pandemic as it is the scenario of work from home.

As there was no other subject, the meeting concluded, with the chairperson thanking all the members for their active participation.



**Chairperson**

**Internal Complaints Committee**



# VAAGDEVI COLLEGE OF ENGINEERING

UGC-Autonomous

Approved by AICTE, New Delhi and Permanent Affiliation to JNTUH  
Bollikunta, Warangal-506 005 (T.S)

No. VCEW/A-16/2021

Date: 04-01-2021

## ORDERS

The following are appointed for "Internal Complaints Committee (ICC) and they are directed to follow the precautionary measures for Prevention, Prohibition and safety and security of girls and women in the College. The tenure of the committee is for three years from the date of issue of these orders.

Sl. No	Name	Designation	Contact No. & E-mail
1.	Prof. V. Janaki Professor, Dept of CSE	Presiding Officer/Chairman	9885692640 headcse@vaagdevi.edu.in
2.	Dr. M. Shashidhar Dean, Administration	Member	9010639656 deanadmin@vaagdevi.edu.in
3.	Dr. G. Saroja Asst. Professor-MBA	Member	984993002 saroja_g@vaagdevi.edu.in
4.	Ms. C Jaya Lakshmi Psychologist & Counselor	Member	9052322255 Jayalakshmi_c@vaagdevi.edu.in
5.	Mr. Md. Rafi Computer Operator	Member	9701731483 mdrfrose786@gmail.com
6.	Mr. Anumula Nagarjuna III-B.tech-Mech, Roll No: 18641A0328	Member	8184902046 nani.anumulatech@gmail.com
7.	Ms. G.Sumana III-B.Tech-EEE, Roll No: 19645A0232	Member	9701589321 sumanagadipelli@gmail.com
8.	Ms. B Sanjana III-B.Tech-Civil Roll No: 18641A0113	Member	9989766506 sanjanasony123b@gmail.com
9.	Prof. B. Vijayalaxmi Principal, University Law College (Retd.,)	Member	9849079197 vijayalaxmi_b@vaagdevi.edu.in



*[Signature]*  
PRINCIPAL

- C.C.: 1) All the Heads of the Departments (with a request to circulate among the staff & Students)
- 2) All the Members of the Committee.
- 3) All Notice Boards/Website.

CSE - *[Signature]*

MBA - *[Signature]*

Civil - *[Signature]*

EEE - *[Signature]*

Mech - *[Signature]*

EEEC - *[Signature]*

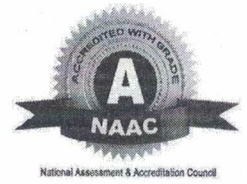




# VAAGDEVI COLLEGE OF ENGINEERING

AUTONOMOUS

Approved by AICTE, New Delhi and Affiliation to JNTUH  
Bollikunta, Warangal-506 005 (T.S)



VCEW/A-16/Anti Ragging/2021

Date:08-11-2021

## ORDER

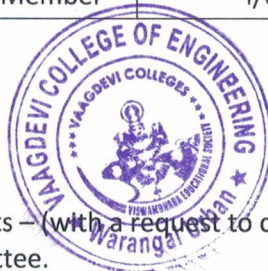
The following are appointed for Anti - Ragging Committee/Anti-Ragging Squad and they are directed to follow the precautionary measures for prohibition of ragging incidents in the College.

### Anti Ragging Committee:

S.No	Name	Position	Designation	Contact No.
1	Dr. K. Prakash	Chairman	Principal	0870 2865182
2	Dr. Shafee Ur Rahmaan	Member	Associate Professor	9866127025
3	Mrs. S. Vaishali	Member	Assoc. Professor	8686058506
4	Mrs. N. Satyavathi	Member	Asst. Professor	9949286408
5	Mr. Ali Himayat Shamshi	Member	Asst. Professor	8885124306
6	Mr. Kiran Kumar	Member	Tahasildar	7032941866
7	Mr. B. Ramesh	Member	Circle Inspector	9491089138
8	Mr. N. Vishal Reddy	Member	Student II-Year	7893134924
9	Mr. N. Vinay Kumar Reddy	Member	Parent	9849852248
10	Mr. Macharla Sai Krishna	Member	Student IV-Year	7660803293
11	Mr. M Narender	Member	Parent	9849503293
12	Mr. Raghavender Reddy	Member	I/c Hostel	9849736969
13	Dr. K. Thirupathi Rao	Convener	Vice Principal	9985706969

### Anti Ragging Squad:

S.No	Name	Position	Designation	Contact No.
1	Dr. K. Thirupathi Rao	Chairman	Vice Principal	9985706969
2	Dr. K.Rajesh Khanna	Member	Assoc. Professor	9949553653
3	Mr. G. Santhosh Kumar	Member	Asst. Professor	9985201370
4	Dr. M. Sumalatha	Member	Asst. Professor	8499977774
5	Dr. P. Ajay Reddy	Member	Physical Director	8328192931
6	Mr. M. Bhaskar	Member	I/c Transport	8297356969



*Prakash*  
**PRINCIPAL**

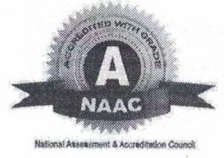
- C.C.: 1) All the Head of the Departments – (with a request to circulate among the staff & Students)  
2) All the Members of the Committee.  
3) All Notice Boards/Website.



# VAAGDEVI COLLEGE OF ENGINEERING

AUTONOMOUS

Approved by AICTE, New Delhi and Affiliation to JNTUH  
Bollikunta, Warangal-506 005 (T.S)



No. VCEW/A-16/2021

Date: 02-11-2021

## ORDER

The following are appointed for “**Internal Compliance Committee (Sexual Harassment Committee)**” and they are directed to follow the precautionary measures for Prevention, Prohibition and Redressal of safety and security of girls and women in the College.

Sl. No	Name	Designation	Contact No.
1.	Dr. Ch. Vani Devi Asst. Professor, Dept of CSE	Presiding Officer/Chairperson	9849946969
2.	Prof. B. Vijayalaxmi Principal, University Law College (Retd.,)	Member	9849079197
3.	Ms. Ch. Ushasri Asst. Professor-EEE	Member	9703329994
4.	Dr. G. Saroja Asst. Professor-MBA	Member	984993002
5.	Prof. SSVN Sarma Professor & Counselor	Member	8886326969
6.	Ms. B. Sridevi Assoc. Professor-ECE	Member	7995924027
7.	Mr. Y. Sreenivas Assistant Registrar	Member	8297346969
8.	Dr. P. Ajay Reddy Physical Director	Member	8328192931
9.	Mr. T. Sonu Vincent III-B.Tech-Student	Member	7396053528 sonuvincent5@gmail.com
10.	Ms. G. Manvitha II-B.Tech-Student	Member	7036329270 manvitha7447@gmail.com
11.	Mr. V. Shiva Sai II-B.Tech-Student	Member	7386351201 shivasaivanam@gmail.com
12.	Dr. M. Shashidhar Assoc. Professor-ECE	Convener	9010639656

These orders will come into force with immediate effect until further orders.



  
**PRINCIPAL**

- C.C.: 1) All the Head of the Departments (with a request to circulate among the staff & Students)
- 2) All the Members of the Committee.
- 3) All Notice Boards.



# VAAGDEVI COLLEGE OF ENGINEERING

Bollikunta, Warangal, Telangana State

Email:info@vaagdevi.edu.in.com, Phone: 0870 2865182



VCEW/Committees/GRC/2020

Date:14.09.2020

## ORDER

### GRIEVANCES & REDRESSAL COMMITTEE

It is for the information of Students and staff of our Institution that the following Grievance Redressal Committee is constituted to look into their grievances and provide them an early solution. If there is any grievance the students and staff are required to submit the application on the prescribed form available with the convener or on college website. The tenure of the committee is until further orders.

S.No.	Name	Designation in Committee	Mobile No.
1	Prof. K. Prakash Principal	Chairman	7799086969
2	Mrs. B. Sridevi Assoc. Professor-ECE	Member	7995924027
3	Dr. Thanveer Jahan Assoc. Professor-CSE	Member	9550666795
4	Mr. P. Poornachander Rao Assoc. Professor-EEE	Member	9849606651
5	Dr. K. Thirupati Rao Vice Principal	Convener	9985706969

#### **DUTIES/RESPONSIBILITIES/ ACTIVITIES OF THE COMMITTEE:**

1. To develop a responsive and accountable attitude among all the students/staff in order to maintain a harmonious educational atmosphere in the Institute.
2. Grievances received in writing from the students about any of the following matters:-
  - a. Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
  - b. Financial Matters: Related to dues and payments for various items from library, hostels etc.
  - c. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
  - d. Harassment and victimization of students, including sexual harassment;
3. Any other related work arising in the college to be resolved.



  
PRINCIPAL

Phone: Off: +91-40-23152216  
Web : [www.jntuh.ac.in](http://www.jntuh.ac.in)  
E Mail: [manzoorjntu@gmail.com](mailto:manzoorjntu@gmail.com)



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
**Kukatpally, Hyderabad – 500085, Telangana (India).**

**Dr. M. Manzoor Hussain**

M.Tech., Ph.D.,  
Professor of Mechanical Engineering &

**REGISTRAR**

Procs.No.UAAC/Affiliations/GRC/Nomination/2021

Date: 10-05-2021

Sub:- JNTUH - UAAC – Nomination of Grievance Redressal Committee (GRC) members to Affiliated Colleges - Orders issued – Reg.

Ref:- 1. F. No. AICTE-SCRO/GRC/2021-22/33, dated 22-04-2021 from Asst. Director & Regional Officer, South Central Regional Office, Hyderabad.  
2. Note Orders of the Hon'ble Vice-Chancellor, dated: 07-05-2021.

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**ORDER:**

Vide reference (1) cited above, the Hon'ble Vice-Chancellor is pleased to nominate the following Professor to act as a Member of the Grievance Redressal Committee to the following College for a tenure of three years from the date of issue of this order or on attaining the age of superannuation, whichever is earlier and this order is subject to ratification by the Executive Council.

Name of the College	Name of the Grievance Redressal Committee Member
VAAGDEVI COLLEGE OF ENGINEERING (64), Bollikunta, Warangal, WARANGAL (URBAN), WARANGAL, Kila Warangal, WARANGAL (URBAN)	Dr. S.Tara Kalyani, Professor of Electrical and Electronics Engineering, JNTUH CEH

The above officer is requested to attend the meetings of the Grievance Redressal Committee of the above College as and when conducted by the Institution.

As per the University rules, the College management has to pay the traveling allowance and daily allowance to the Grievance Redressal Committee Member for attending the meetings of the Grievance Redressal Committee. The guidelines for the Grievance Redressal Committee are attached herewith.

  
**REGISTRAR**

To:

The Principal of the concerned College with a request to invite the above member to attend the meetings of the Grievance Redressal Committee.

Copy to:

1. The Chairman/Secretary of concerned College.
2. The Grievance Redressal Committee Member of the College.



**Vaagdevi College of Engineering  
Autonomous**

**Code of Conduct in Examinations**

	<b>Nature of Malpractices/Improper Conduct</b>	<b>Punishment</b>
	<i>If the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester. The Hall Ticket of the candidate is to be cancelled.

3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of
		the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.



6.	<p>Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-incharge, or any person on duty in or outside the examination hall or any of his relations, or indulges in</p>	<p>In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.</p>
	<p>any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p>	
7.	<p>Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.</p>

8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester.

11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	





# VAAGDEVI COLLEGE OF ENGINEERING

Bollikunta, Warangal – 506 005

## INDUCTION PROGRAMME (eSIP) FOR B.TECH. I YEAR ACADEMIC YEAR 2020 – 2021

Day	DATE	SESSION 1 08:45 am TO 11.00 am	Break	SESSION 2 11:30am TO 01.00 pm	Break	SESSION 3 02.00 pm TO 04.00 pm
1	05 <sup>th</sup> Dec - 2020	Personality Development - by GampaNageshwara Rao Garu, Impact Group Founder	Bio-Break 11.00 am to 11:30 am	PROFICIENCY MODULE: IELTS, CISCO, CRT, Counselling etc Proficiency Module: Dr. S. Venkat Reddy – Prof.EFLU	Lunch-Break 01.00 pm To 02.00 pm	CRATIVE PRACTICES: Dance, Singing, Painting Along With A Testimonial of This eSIP – Submissions for the last day display of all the above according to their talents
2	07 <sup>th</sup> Dec - 2020	Plan your Engineering Education for a professionally rewarding career -by Dr. John Jose – IIT, Gauhati –	Bio-Break 11.00 am to 11:30 am	1.Essence of Vaagdevi in Engineering Education - by Dr. K Prakash, Principal VCE 2.Ways and Means to improve Language Proficiency to reach World-Class standards in Engineering Career by Dr. K.Yugandhar,	Lunch-Break 01.00 pm to 02.00 pm	Sharing Session of Students& parents
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# VAAGDEVI COLLEGE OF ENGINEERING

**AUTONOMOUS**

Approved by AICTE, Affiliated to JNTUH, Accredited by NAAC with Grade 'A'  
Bollikunta, Warangal, Telangana State

## STUDENT INDUCTION PROGRAM

The aim of induction is to set up to generate well trained engineers with a feeling of responsibility towards oneself, one's family, and society. Many students are influenced by their parents and society to take engineering course without proper understanding of their own interests and talents, most students fail to link up with their goals. Students come with diverse thoughts, backgrounds and preparations. It is important to assist them adjust in the new environment and inculcate in them the ethos of the institution with a sense of larger purpose. –

Before the commencement of normal classes the students are given induction for 3 weeks. Its purpose is to make the students feel comfortable in their new environment, set a healthy daily routine, create bonding in the batch as well as between faculty, develop awareness, sensitivity and understanding of the self, society at large, and nature The Induction Program helps the students to inculcate and acclimatize themselves for technical education. It is designed to make the newly joined students feel comfortable, sensitize them towards exploring their academic interests and activities, reducing competition and inspire them work for excellence, promote bonding within them, build relations between teachers and students. It aims to have a broader perspective of life in building character.

The following are the activities under the induction program in which the student should be fully and actively engaged throughout the program.

- During the program every student is encouraged to choose one skill related to arts, painting, sculpture, pottery, music, dance etc. to develop a sense of aesthetics and also to enhance creativity
- Creative Arts Universal Human Values module will help The students are encouraged to develop Universal Human Values which help them to explore oneself and experience the joy of learning, stand up to peer pressure, take decisions with courage, create awareness about the relationship with colleagues and supporting staff in the hostel and department,



- It is best achieved through Group Discussions (GD) debating, enacting a play in small groups of about 20 students with a faculty mentor each. The faculty from all departments are involved in this activity.
- Lectures by eminent people, who are socially active are invited to familiarize the students in those particular areas.
- The students are taken for a Visit to the local area to understand the society.
- The students are made to visit their respective departments, laboratories, workshops & other facilities to get the information in advance about the facilities available in the institution.

Thus the induction program helps the graduating students how to develop knowledge and their skills in their core areas. It helps in nurturing their character essentially by which they would understand their role as an engineer, a citizen and a human being. Besides this the newly joined students feel comfortable and get ready to work for excellence, build relations between teachers and students.

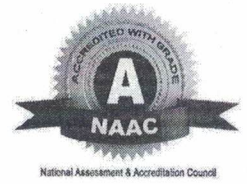
  
**PRINCIPAL**



# VAAGDEVI COLLEGE OF ENGINEERING

AUTONOMOUS

Approved by AICTE, New Delhi and Affiliation to JNTUH  
Bollikunta, Warangal-506 005 (T.S)



VCEW/A-16/Anti Ragging/2021

Date:08-11-2021

## ORDER

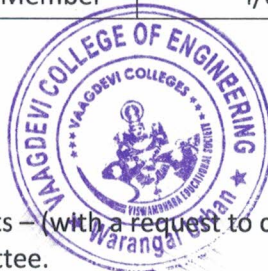
The following are appointed for Anti - Ragging Committee/Anti-Ragging Squad and they are directed to follow the precautionary measures for prohibition of ragging incidents in the College.

### Anti Ragging Committee:

S.No	Name	Position	Designation	Contact No.
1	Dr. K. Prakash	Chairman	Principal	0870 2865182
2	Dr. Shafee Ur Rahmaan	Member	Associate Professor	9866127025
3	Mrs. S. Vaishali	Member	Assoc. Professor	8686058506
4	Mrs. N. Satyavathi	Member	Asst. Professor	9949286408
5	Mr. Ali Himayat Shamshi	Member	Asst. Professor	8885124306
6	Mr. Kiran Kumar	Member	Tahasildar	7032941866
7	Mr. B. Ramesh	Member	Circle Inspector	9491089138
8	Mr. N. Vishal Reddy	Member	Student II-Year	7893134924
9	Mr. N. Vinay Kumar Reddy	Member	Parent	9849852248
10	Mr. Macharla Sai Krishna	Member	Student IV-Year	7660803293
11	Mr. M Narender	Member	Parent	9849503293
12	Mr. Raghavender Reddy	Member	I/c Hostel	9849736969
13	Dr. K. Thirupathi Rao	Convener	Vice Principal	9985706969

### Anti Ragging Squad:

S.No	Name	Position	Designation	Contact No.
1	Dr. K. Thirupathi Rao	Chairman	Vice Principal	9985706969
2	Dr. K.Rajesh Khanna	Member	Assoc. Professor	9949553653
3	Mr. G. Santhosh Kumar	Member	Asst. Professor	9985201370
4	Dr. M. Sumalatha	Member	Asst. Professor	8499977774
5	Dr. P. Ajay Reddy	Member	Physical Director	8328192931
6	Mr. M. Bhaskar	Member	I/c Transport	8297356969



*Prakash*  
**PRINCIPAL**

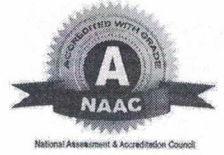
- C.C.: 1) All the Head of the Departments – (with a request to circulate among the staff & Students)  
2) All the Members of the Committee.  
3) All Notice Boards/Website.



# VAAGDEVI COLLEGE OF ENGINEERING

AUTONOMOUS

Approved by AICTE, New Delhi and Affiliation to JNTUH  
Bollikunta, Warangal-506 005 (T.S)



No. VCEW/A-16/2021

Date: 02-11-2021

## ORDER

The following are appointed for “**Internal Compliance Committee (Sexual Harassment Committee)**” and they are directed to follow the precautionary measures for Prevention, Prohibition and Redressal of safety and security of girls and women in the College.

Sl. No	Name	Designation	Contact No.
1.	Dr. Ch. Vani Devi Asst. Professor, Dept of CSE	Presiding Officer/Chairperson	9849946969
2.	Prof. B. Vijayalaxmi Principal, University Law College (Retd.,)	Member	9849079197
3.	Ms. Ch. Ushasri Asst. Professor-EEE	Member	9703329994
4.	Dr. G. Saroja Asst. Professor-MBA	Member	984993002
5.	Prof. SSVN Sarma Professor & Counselor	Member	8886326969
6.	Ms. B. Sridevi Assoc. Professor-ECE	Member	7995924027
7.	Mr. Y. Sreenivas Assistant Registrar	Member	8297346969
8.	Dr. P. Ajay Reddy Physical Director	Member	8328192931
9.	Mr. T. Sonu Vincent III-B.Tech-Student	Member	7396053528 sonuvincen5@gmail.com
10.	Ms. G. Manvitha II-B.Tech-Student	Member	7036329270 manvitha7447@gmail.com
11.	Mr. V. Shiva Sai II-B.Tech-Student	Member	7386351201 shivasaivanam@gmail.com
12.	Dr. M. Shashidhar Assoc. Professor-ECE	Convener	9010639656

These orders will come into force with immediate effect until further orders.



  
**PRINCIPAL**

- C.C.: 1) All the Head of the Departments (with a request to circulate among the staff & Students)
- 2) All the Members of the Committee.
- 3) All Notice Boards.



# VAAGDEVI COLLEGE OF ENGINEERING

Bollikunta, Warangal, Telangana State

Email:info@vaagdevi.edu.in.com, Phone: 0870 2865182



VCEW/Committees/GRC/2020

Date:14.09.2020

## ORDER

### GRIEVANCES & REDRESSAL COMMITTEE

It is for the information of Students and staff of our Institution that the following Grievance Redressal Committee is constituted to look into their grievances and provide them an early solution. If there is any grievance the students and staff are required to submit the application on the prescribed form available with the convener or on college website. The tenure of the committee is until further orders.

S.No.	Name	Designation in Committee	Mobile No.
1	Prof. K. Prakash Principal	Chairman	7799086969
2	Mrs. B. Sridevi Assoc. Professor-ECE	Member	7995924027
3	Dr. Thanveer Jahan Assoc. Professor-CSE	Member	9550666795
4	Mr. P. Poornachander Rao Assoc. Professor-EEE	Member	9849606651
5	Dr. K. Thirupati Rao Vice Principal	Convener	9985706969

#### **DUTIES/RESPONSIBILITIES/ ACTIVITIES OF THE COMMITTEE:**

1. To develop a responsive and accountable attitude among all the students/staff in order to maintain a harmonious educational atmosphere in the Institute.
2. Grievances received in writing from the students about any of the following matters:-
  - a. Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
  - b. Financial Matters: Related to dues and payments for various items from library, hostels etc.
  - c. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
  - d. Harassment and victimization of students, including sexual harassment;
3. Any other related work arising in the college to be resolved.



  
PRINCIPAL

Phone: Off: +91-40-23152216  
Web : [www.jntuh.ac.in](http://www.jntuh.ac.in)  
E Mail: [manzoorjntu@gmail.com](mailto:manzoorjntu@gmail.com)



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
**Kukatpally, Hyderabad – 500085, Telangana (India).**

**Dr. M. Manzoor Hussain**

M.Tech., Ph.D.,  
Professor of Mechanical Engineering &

**REGISTRAR**

Procs.No.UAAC/Affiliations/GRC/Nomination/2021

Date: 10-05-2021

Sub:- JNTUH - UAAC – Nomination of Grievance Redressal Committee (GRC) members to Affiliated Colleges - Orders issued – Reg.

Ref:- 1. F. No. AICTE-SCRO/GRC/2021-22/33, dated 22-04-2021 from Asst. Director & Regional Officer, South Central Regional Office, Hyderabad.  
2. Note Orders of the Hon'ble Vice-Chancellor, dated: 07-05-2021.

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**ORDER:**

Vide reference (1) cited above, the Hon'ble Vice-Chancellor is pleased to nominate the following Professor to act as a Member of the Grievance Redressal Committee to the following College for a tenure of three years from the date of issue of this order or on attaining the age of superannuation, whichever is earlier and this order is subject to ratification by the Executive Council.

Name of the College	Name of the Grievance Redressal Committee Member
VAAGDEVI COLLEGE OF ENGINEERING (64), Bollikunta, Warangal, WARANGAL (URBAN), WARANGAL, Kila Warangal, WARANGAL (URBAN)	Dr. S.Tara Kalyani, Professor of Electrical and Electronics Engineering, JNTUH CEH

The above officer is requested to attend the meetings of the Grievance Redressal Committee of the above College as and when conducted by the Institution.

As per the University rules, the College management has to pay the traveling allowance and daily allowance to the Grievance Redressal Committee Member for attending the meetings of the Grievance Redressal Committee. The guidelines for the Grievance Redressal Committee are attached herewith.

  
**REGISTRAR**

To:

The Principal of the concerned College with a request to invite the above member to attend the meetings of the Grievance Redressal Committee.

Copy to:

1. The Chairman/Secretary of concerned College.
2. The Grievance Redressal Committee Member of the College.

**Vaagdevi College of Engineering  
Autonomous**

**Code of Conduct in Examinations**

	<b>Nature of Malpractices/Improper Conduct</b>	<b>Punishment</b>
	<i>If the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester. The Hall Ticket of the candidate is to be cancelled.



3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of
		the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.

6.	<p>Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-incharge, or any person on duty in or outside the examination hall or any of his relations, or indulges in</p>	<p>In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.</p>
	<p>any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p>	
7.	<p>Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.</p>

8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester.

11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	





# VAAGDEVI COLLEGE OF ENGINEERING

Bollikunta, Warangal – 506 005

## INDUCTION PROGRAMME (eSIP) FOR B.TECH. I YEAR ACADEMIC YEAR 2020 – 2021

Day	DATE	SESSION 1 08:45 am TO 11.00 am	Break	SESSION 2 11:30am TO 01.00 pm	Break	SESSION 3 02.00 pm TO 04.00 pm
1	05 <sup>th</sup> Dec - 2020	Personality Development - by GampaNageshwara Rao Garu, Impact Group Founder	Bio-Break 11.00 am to 11:30 am	PROFICIENCY MODULE: IELTS, CISCO, CRT, Counselling etc Proficiency Module: Dr. S. Venkat Reddy – Prof.EFLU	Lunch-Break 01.00 pm To 02.00 pm	CRATIVE PRACTICES: Dance, Singing, Painting Along With A Testimonial of This eSIP – Submissions for the last day display of all the above according to their talents
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**PRINCIPAL**